



35569 Crossroads St. Wildomar CA, 92595
 Tel: 714-243-6297; Fax: 412-402-9140

RMA Form

Please fill out the following information to help us determine your credit request:

Company Name: _____	
Contact Name: _____	Phone: _____
RMA No: _____ (Obtained from PW Customer Service)	Date Ordered: _____
Date Received: _____ (Leave Blank. For PW use only)	Date RMA Requested: _____

QTY	Part Number	Description	Reason for Return	Serial #	Unit Cost	Invoice #

Replacement Policy:

Products purchased through Positively Web may be returned for replacement by following these steps:

1. Contact Positively Web Customer Service at 714-243-6297 to obtain an RMA number.
2. Fill out the **RMA Form** in its entirety and place the RMA Form in the box with the item(s) being returned.
3. Return the item(s) per shipping instructions.

* All returns are subject to a 20% restocking fee.

Shipping Instructions:

1. Be sure to obtain an **RMA number** and clearly mark the outside of the box with this number.
2. Ship returned items to the address below, unless otherwise stated:

Positively Web
 Attn: Returns Department
 35569 Crossroads St.
 Wildomar, CA 92595